

## AVA REGION I BY-LAWS

Purpose and Function of REGION I is to:

- Encourage vaulters of all levels and capabilities to take part in AVA Region I activities.
- Develop AVA Region I Rules and policies
- Maintain communication among all the clubs in the region, via email of rules and policies as well as information for competitions, clinics, camps and other events

### Boundaries

The South Western United States, as stipulated by the AVA. Currently including Southern California, Arizona, Utah, Southern Nevada and Hawaii.

### Executive Board

The Executive Board shall consist of the elected officers and the AVA Region I Supervisor. Board meetings may be called by the president or any two elected officers. The President or their designee may sign contracts for the Region. The treasurer and the president may sign checks for the Region.

### Board of Directors

The Board of Directors will consist of one delegate from each club and the executive. The duties of the Board of Directors are to make policy, approve an annual budget and generally supervise the affairs of the Region.

### Voting

Each Executer board member is entitled to one vote. If more than one board member from a single club is on the board that club will receive one vote from the board member and one vote from the Club Delegate (for a maximum of 2 vote for any club).

Each Region I Club may choose a Delegate for the Board of Directors. The name of the Delegates and their alternates must be on file with the Recording Secretary All Delegates must attend the meetings or participate by phone in order to vote. There will be no proxies.

### Meetings

Meetings of the AVA Region 1 Board are open to all interested Members and parents of AVA Region 1 Clubs. A quorum will consist of a group of a three where two are executive board members and one is a delegate.

## OFFICERS

### President

Preside at meetings, appoint committee chairpersons and to communicate to AVA Region 1 clubs.

Last modified at 3/2019

## Vice President

Preside at meetings when the Regional President is unable to attend. The Vice President will be responsible to oversee all of the functioning committees. Ensure the establishment of the Master Calendar of AVA Region I activities.

## Recording Secretary

Record and distribute minutes from all AVA Region I meetings. Maintain current mailing list and publishes agenda of meetings. Maintain the annual list of delegates and alternates. Prepare and send out election ballots.

## Treasurer

Keep an accurate record of receipts and disbursements. Pay bills and issue checks for all funds authorized by the board. Provide a treasury report at each AVA Region I meeting. Prepare an annual budget by Sept. 1st of each year, for approval by the Board of Directors. Prepare and submit the annual letter of inclusion for AVA non-profit status. File the annual tax returns.

## Regional Supervisor

Responsible to function as a liaison between the AVA and REGION I, to interpret AVA standards, and support area growth. The Regional Supervisor is required to report any changes in administrative structure to the AVA. Regional Supervisor is an elected office of two years, nominated and voted on by all AVA Voting Members in the given Region.

## PROCEDURES

### Financial Business

All AVA Region I money is to be kept in a bank. All checks require one signature. Two officers are to be on the signature card and any one may sign checks. All financial records are to be examined at least once a year, by someone designated by the Board of Directors.

### Fiscal year

January 1 – December 31st

### Dues or Fees

Income - \$3.00 per vaulter per AVA Region 1 competition. Any and all expenditures must be for the good of the entire region.

### Vaulters

Vaulters in good standing may participate in programs and competitions as offered by AVA Region I.

### High Point Awards

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The High Point program shall be funded by the AVA Region I income. All AVA Region 1 Clubs Members registered and in good standing with the AVA are eligible. All scores must be submitted to the High Point Committee within three weeks of each competition.

#### Elections

Elections will be held biennial in October by email to all Region 1 AVA Voting members.

#### Terms of Office

Terms will be Two year from January 1 through December 31.

### COMMITTEES

All committees shall be appointed by the President and approved by the Board of Directors.

#### Regional Championship Committee

Shall be appointed to plan and organize the Annual AVA Region I Championships with the approval of the Board of Directors.

#### High Point Committee

Shall be appointed to set up rules and procedures, keep records and select order and distribute awards. A plan must be submitted to the Board of Directors for approval.

#### Education Committee

Shall be appointed to arrange and conduct education programs as directed by the Board of Directors. The Education Committee will also be in charge of camps, clinics, and video library.

#### Nominating Committee

Will be formed in July. A three members Committee formed from three different clubs, will receive nominations, and confirm candidates. The committee will provide the slate to the secretary. In all cases, consent of the nominee must be obtained prior to the election. The secretary will distribute ballots via email and report results to the board at the next meeting. Upon request a paper ballot will be mailed to any voting member of an AVA Region 1 Club in good standing.